



**ALL STARS AFTER SCHOOL CLUB**  
[www.allstarsclub.co.uk](http://www.allstarsclub.co.uk)



## **MEDICATION AND DIETARY NEEDS POLICY**

### **1. General statement of policy**

All Stars staff will only administer medicines or make specific dietary choices for children where there is written consent from the parent/carer.

### **2. Procedures**

#### **2.1 Medicines**

Any medicines administered at All Stars will usually be prescribed by a health professional. They should be in their original packaging with the date, dose and batch number clearly visible. Medicines should only be administered by an employed member of staff

The All Stars Medicine Log should be used to provide a record of medicine administered to an individual child. Staff should complete a new form and get new permission from the parent/carer for each new treatment.

#### **2.2 Dietary needs**

Any specific dietary needs for individual children must be made clear by the parent/carer on the All Stars Registration and Consent Form. All Stars staff must ensure that snacks provided at the club are appropriate.

### **3. Related All Stars policies and forms**

Medicine Form (Individual Child)  
Registration and Consent Form  
First Aid Policy  
First Aiders List

### **4. Useful contacts**

First Aid Responsible Person, Children and Families Worker  
Sean Schofield 07527 101219 [seansyw@yahoo.co.uk](mailto:seansyw@yahoo.co.uk)

**Date:** *January 2015*

**Signed:**

**Reviewed:** *August 2015*

**Signed:**